



Culverstone Green Primary School

Wrotham Road, Meopham, Kent DA13 0RF

Mr Adrian Watson BEd (Hons) *Headteacher*
Mr Phil Jack BA (Hons) PGCE *Deputy Headteacher*



Dear Parents and Carers,

It's hard to believe that we have reached the end of term already and we have nearly reached our final day together of 2020. This has been the start of a school year like no other, but it has shown the resolve and commitment of our whole school community at its best. I would like to take this opportunity to once again thank our whole school community: the wonderful and dedicated staff at CGPS; our supportive parents; and, of course, the children themselves for the monumental effort this year so far to keep our school a safe and welcoming environment and keep things as 'normal' as possible. While we are unfortunately unable to end the year together in school, it is thanks to the excellent effort of everyone that we have managed to make it to the very last week of term without having to close any learning hubs and this has been in the face of very tough odds and a rise in cases locally; so thank you to everyone and well done. We await any new Government guidance to see how things will look in school in January. I will communicate any updates with you as soon as possible, if there are any that is.

Christmas cheer has well and truly been present in school this month: we have run our Christmas door competition with the winning class receiving a cash prize to spend on play equipment for their own class; the classrooms and whole school have been beautifully decorated to spread some much needed Christmas cheer; each class has recorded a special Christmas surprise which we will be sharing on Facebook to send some Christmas joy home and of, course, we held our annual Christmas Jumper Day and Elf Day to raise some well-needed money for Save the Children and the NHS, so thank you to all those who have donated: it's not too late if you still wish to donate:

<https://www.justgiving.com/fundraising/cgpselfday2020>

<https://www.justgiving.com/fundraising/cjd200006935>

Pupil progress reports

Today you should receive a Pupil Progress Record in a sealed envelope in your child's bag. For those classes working from home (isolating), these will be emailed directly to you via the year group email address. The reports give a short update on your child's progress based on work that has been covered so far this year and gives an indication of whether your child is currently on track to achieve

Tel: 01732 822568 **Fax:** 01732 824680 **Text:** 01732 252082
E-mail: office@cgps.kent.sch.uk **Web:** cgps.kent.sch.uk





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the expected standard at the end of the year.

If you have any specific questions regarding the reports, please speak to your child's teacher or contact the school office to make an appointment.

Drop off and collection times from January

From January 2021, please see below the new drop-off and collection times for pupils at the school. We are acutely aware that for some the collection times have caused some difficulties due to having children in multiple schools, but these have been a necessary part in us ensuring a Covid secure school site. This is our attempt to help, as much as we can, with your differing circumstances; however, we must still maintain our strict protocols to minimise any potential risk of infection or a spread of the virus, to protect ourselves and others. Therefore, it is crucial that we continue to work together, so all other measures must remain in place, for the foreseeable future:

- Pupils should arrive **only during their allocated time** slot (siblings may arrive together at the time of the youngest child in the family)
- Only **one** adult per family should drop off or collect a child to minimise numbers on the school site
- Children from other schools should **not** accompany parents to school (as much as possible)
- Masks or face coverings **should be worn** by **anyone** entering the school site
- Social distancing **must be maintained** at all times on the school site
- Please do not block others from accessing or exiting the school site
- People should not congregate in groups.

Drop off times – Jan 2021	
Year R	8.30am
Year 1/2	8.35am
Year 3/4	8.45am
Year 5/6	8.55am

Collection times – Jan 2021	
Year R	3.00pm
Year 1/2	3.00pm
Year 3/4	3.10pm
Year 5/6	3.20pm





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Track and Trace

As a reminder from the letter I sent last Friday, I will be the school's 'Track and Trace' link up to the 23rd December. So the arrangements are:

- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours** since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
- For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school (your child would have been in school on Thursday 17th or Friday 18th December and develop symptoms up to and including Sunday 20th December 2020), the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school, so the school should be contacted. Please use the email address headteacher@cgps.kent.sch.uk and office@cgps.kent.sch.uk

I would like to take this opportunity on behalf of everyone at Culverstone Green Primary School to wish you all a very Merry Christmas and a Happy New Year! Here's to a much better 2021.

I look forward to seeing you all back safe and well in 2021!

Stay safe and stay well.

Take care.

Mr Watson

